

Manor, TX 78653

Summary

Enthusiastic Operations Associate proudly offering over 10 years' experience working closely with highly effective teams. A safety-oriented employee with a background checking received information against actual orders to ensure accuracy.

Skills

- Quality control processes
- Operational safety
- Production assembly
- Final product testing

Education and Training

Associate of Arts

Austin Community College Austin, TX, Game Design

High School Diploma

Hendrickson High School Pflugerville, TX, 06/2010

Experience

Nadine West

Operations Associate | Austin, TX 01/2018 to 12/2019

- Shipped packages and received goods and materials under the guidance of the company's procedures.
- Assessed current inventories and brought in supplies to keep stock within optimal levels for expected demands.
- Documented production volume, materials consumption and quality issues in the company database to keep management well-informed and support proactive planning.

U.S. Farathane

Machine Operator Reliever | Austin, TX 07/2014 to 12/2017

- Provided production, progress, or changeover reports to shift supervisors and set up and verified the functionality of safety equipment.
- Built packaging for finished products and calibrated or adjusted equipment to ensure quality production.
- Set up and operated production equipment according to daily work orders and safety procedures.

Wayne GE Business

Production Operator | Austin, TX 10/2010 to 05/2014

- Monitored processes to avoid overloading and keep machinery functioning properly.
- Completed inspections to check conformance with quality and design standards. Reported defective material and equipment.
- Assembled products from raw materials and completed inspections.